

# PURCHASING AND INSURING A DIGITAL DEVICE FOR USE AT COLFE'S

## Purchasing a device

The school has set up a purchase scheme with an external IT company from whom the devices will be purchased via a dedicated Colfe's portal. Further information to follow.

The devices will be distributed at school early in the autumn term. They will already have been enrolled on the school system so that everything will be installed and ready to go on first use. Further updates will happen remotely so that the devices will not need to be collected in.

This email will be the point of contact for any questions you may have for the School:  
[digitaldevice@colfes.com](mailto:digitaldevice@colfes.com)

## Device recommendations

**Years 7-9:** A Surface Go is recommended; a Surface Pro will also work very well.

**Years 10-13:** A Surface Pro is recommended for its larger screen and battery life; however, a Surface Go has adequate functionality.

## Device packages and insurance

The devices will be available to purchase as bundles, inclusive of protective cases, digital pen, earphones and printing fob. The devices will come pre-installed with the relevant software ready for log-in to Colfe's accounts.

The school will pre-purchase devices based on orders from parents in the spring. The devices will be paid for by parents when they are given to pupils in September.

It is strongly recommended that pupil devices are insured against damage, loss or theft. Insurance is available as an optional extra when selecting your device on the order form and can only be selected at time of purchase, not added at a later date. Alternatively, parents may wish to make their own arrangements or review what level of cover is provided by their home insurance. Without insurance, costs for repairs for liquid damage, screen repairs or battery replacements cost between £240 and £480.

Insurance information can be found here:

- [AXA Insurance Terms & Conditions](#)
- [AXA Insurance Product Information Document](#)

### **Surface Go 3 bundle includes:**

- Microsoft Surface Go 3 (9.65" screen, Intel Core i5, 8GB RAM, 128 GB SSD, Windows 11 Pro)
- Microsoft Surface Go Keyboard
- Microsoft Classroom Pen 2 stylus pen 8 g Platinum
- Urban Armor Gear Metropolis 25.4 cm (10") Cover Black, Silver
- Printing Fob
- Earphones

£791.19 no insurance

£901.19 with 3 years' accidental damage insurance

£963.69 with 3 years' accidental damage and theft insurance

### **Surface PRO 8 bundle includes:**

- Microsoft Surface Pro 8 (13" screen, Intel Core i5 EVO, 8 GB RAM, 256 GB SSD, Windows 11 Pro)
- Microsoft Surface Pro Type Keyboard
- Microsoft Classroom Pen 2 stylus pen 8 g Platinum
- Urban Armor Gear UAG-SFPRO4-BLK-VP tablet case 31.2 cm (12.3") Folio Black
- Printing Fob
- Earphones

£1,130.78 no insurance

£1,252.78 with 3 years' accidental damage insurance

£1,375.78 with 3 years' accidental damage and theft insurance

### **Device labelling**

The school will apply personalised labels on devices and accessories before they are distributed.

### **Warranty claims**

The devices will come with the manufacturer's standard one-year warranty terms.