

## **COLFE'S PARENTS' AND FRIENDS ASSOCIATION**

### **Minutes of the 44th Annual General Meeting held on 15<sup>th</sup> October 2007**

#### **Present:**

Martin Everett	Chairman
Dawn Bennett	Vice Chairman
Derrick Byford	Treasurer
Liz Fidler	Secretary
Libby Blogg	Parent
John Gallagher	Head, Prep & Pre-Prep
John Greenacre	Parent
Janine Khoshnevisan	Parent
Ellie Kopiel	Parent
Denise Lempriere	Deputy Head, Prep School
Camilla Long	Parent
Enid Olding	Former parent
Funda Ozmus	Development Officer
Carmine Papa	Parent
Richard Russell	Headmaster
Chic Sheridan	Parent
Julie Simpson Day	Parent

**Venue:** Senior School Library

**Time:** 19.30 hours

#### **1. Apologies**

- 1.1 Apologies were received from Derek Briscoe, Mariola Byford, Lorraine Harper, Cathy Lynch, Sarah Redman, Mark Taylor and Lorraine Westhead.

#### **2. Minutes of the 43rd AGM**

- 2.1 These were agreed by all present and signed by the Chairman as a true record.

#### **3. Matters arising**

- 3.1 All matters arising were covered in the remainder of the agenda.

#### **4. Chairman's Report**

- 4.1 Martin Everett reported that there had been a number of successful events during the course of the year. He highlighted a recent addition to the PAFA calendar, the nearly-new uniform sales, held termly. He noted that the fireworks in November 06, run at the Old Colfeians, had not been a successful event, but that the Summer Ball had been extremely popular and a good fund-raising activity. Martin Everett recorded the committee's thanks to the outgoing ball committee for their hard work.

## 5. Treasurer's report

5.1 Derrick Byford reported on the financial year ending 31 August 2007.

Net income from the two PAFA accounts was as follows:

300 Club Draw account	£5323
Current account (events)	£7083
<b>TOTAL income in the year 2006-7</b>	<b>£12406</b>
Donations to the school during 2006/7	£14242
<b>Balance across both accounts as of 31 August 2007</b>	<b>£30831.37</b>

## 6. Adoption of new constitution

6.1 Martin Everett proposed adoption of the NCPTA standard constitution in order to ease PAFA's obligatory change to charitable status. Julie Simpson pointed out that as an unincorporated association the committee members would be individually liable if any litigation occurred. She suggested that PAFA might want to consider becoming a company limited by guarantee, which would mean that individual committee members were not personally liable. This was put to the vote, and the committee voted against adopting the standard constitution at this AGM. It was agreed that Julie Simpson and Carmine Papa would investigate further options and report back. An EGM would then need to be held to adopt a new constitution.

6.2 A proposed structure for the new committee was discussed, and it was agreed that the new committee would – subject to the constraints of the type of constitution adopted – comprise the following:  
4 officers (chair, vice-chair, treasurer and secretary)  
6 ordinary members  
3 further co-opted members

## 7. Election of the Committee for the 2007/08 academic year

7.1 It was noted that Derrick Byford had decided not to stand for re-election. Martin Everett lead a vote of thanks and appreciation for Derrick's hard work over the past seven years.

7.2 After a vote, the following were re-elected as officers of the Committee:

Martin Everett	Chairman	nominated by Dawn Bennett, seconded by Liz Fidler.
Dawn Bennett	Vice-Chair	nominated by Liz Fidler, seconded by Martin Everett

Carmine Papa      Treasurer      nominated by Dawn Bennett and seconded  
by Martin Everett  
Liz Fidler      Secretary      nominated by Martin Everett and seconded  
by Dawn Bennett.

Other ordinary committee members were elected as follows:

1. Chic Sheridan      nominated by Martin Everett, seconded by Dawn Bennett
2. Cathy Lynch      nominated by Dawn Bennett, seconded by Liz Fidler
3. Julie Simpson      nominated by Dawn Bennett, seconded by Martin Everett
4. Enid Olding      nominated by Martin Everett, seconded by Derrick Byford
5. Libby Blogg      nominated by Liz Fidler, seconded by Dawn Bennett
6. Mariola Byford      nominated by Enid Olding, seconded by Liz Fidler

Martin Everett thanked the old committee for their hard work and welcomed the new committee.

#### 8.      **Any other business**

There being no other business the meeting was closed at 20.00 hours.